

125th Annual Report For The Year Ending December 31st, 1980

City of Dover, New Hampshire Annual Report

CITY MANAGER

Honorable Mayor, City Council and Citizens of the City of Dover, New Hampshire:

I am pleased to submit this annual report of municipal services for the calendar year 1980. It is hoped that this report provides you with a summary of the services and activities of each department in the City.

The annual audit and management letter prepared by Coopers & Lybrand will not be available until later in the year. In order to provide you with some financial data, you will find included herewith, an

Respectfully submitted,

Robert D. Steele

City Manager

CITY CLERK

The City Clerk's office is responsible for the maintenance and preservation of all vital records of the City of Dover. In addition to the births, deaths, and marriages, City Council meeting minutes, resolutions and ordinances are among those on file in this office.

Elections and the procedures that insure the election procedure works are handled through this office. Finally, but very important, is the assistance we give the public. This can be in the form of answering inquiries, issuing

Respectfully submitted,

Carol E. Salava

City Clerk

GENERAL FUND

Statement of Sources and Uses of Financial Resources and Changes in Fund Equity for the Year ended 12/31/80.

SOURCES OF FINANCIAL RESOURCES

Local:			
Taxes	\$ 9,292,554	Public Works	1,459,806
Licenses and Permits	473,638	Culture and Recreation	606,458
Fines and Forfeits	155,349	Community Services	82,791
Use of Property and Money	429,714	Human Services	244,997
Current Service Charges	301,303	Education	6,605,013
Miscellaneous	1,666,570	Intergovernmental	684,698
Federal and State:		Interdepartmental	500,810
Interfund Transfers	1,628,217	Interest	58,817
	361,174	Miscellaneous	
Total Sources	\$14,208,311	Transfers to Debt Service	1,206,217
Uses of Financial Resources:		Expenditures — Prior Year Encumbrances	172,242
General Government	\$ 1,311,435	Total Uses	\$14,036,062
Public Safety	1,428,078	Excess Uses Over Sources	(178,271)
		Fund Equity@ 11/1/80	1,260,413
		Fund Equity@ 12/31/80	\$ 1,114,942

Balance Sheet@ 12/31/80 UNAUDITED

ASSETS:			
Cash	\$ 696,523	Other Liabilities & Accrued Exp.	193,357
Accounts Receivable	1,050,000	Due to Other Funds	2,384,844
Investments	1,918,556		
Allowance for Uncollectibles	305,700	TOTAL LIABILITIES	\$2,655,440
Tax Acquired Property	(14,671)	FUND EQUITY:	
Prepaid Expenses	8,270	Reserve for Encumbrances	\$ 212,500
		Appropriated Fund Balance	43,672
		Undesignated Fund Balance	657,669

Prepared by Finance Department—City of Dover, N.H.

BOARD OF THE ASSESSORS

ASSESSMENTS

TAX

Property Assessments	1976	1977	1978
Real Estate	111,253,446	112,321,580	113,492,48
Trailers	1,132,580	1,132,580	1,132,580
School Tax	23,000	23,000	23,000
Bank Stock	112,571,926	112,571,926	112,571,926
Other Tax Exemptions	111,380,736	111,380,736	111,380,736
Total Net Taxable			8,804,243.37
Net Tax Due			8,804,243.37

Respectfully submitted,

William E. Colbach

City Assessor

TAX COLLECTION COMPARISON OF COLLECTIONS AS OF DECEMBER 31st.

For the year ending December, 1980, the following resume will reflect the collections results in the various Warrants com-

mitted to the Tax Collector for 1980. This can best be shown in a Comparison of Collections breakdown.

	1980	1979	1978
Motor Vehicle	\$ 446,733.15	\$ 447,502.50	\$ 424,424.59
Notary	38.00	51.00	63.50
Overseas/Shortages	+ 1.55	+ 65.90	12
Bank Stock	5,660.99	5,777.03	4,306.65
Resident Tax Current	99,780.00	87,700.00	103,540.00
Resident Tax Prior	16,220.00	10,640.00	14,480.00
Resident Tax Penalties	1,953.00	1,400.00	1,107.00
Property Tax Current	7,571,447.57	6,904,425.83	6,811,177.96
Property Tax Prior	1,296,787.75	1,292,508.10	1,214,612.34
Property Tax Interest	47,222.24	49,227.25	43,251.35
Yield Tax	3,402.70	40.14	3,461.62
Real Tax	224,055.52	181,922.52	—
REDEMPTIONS	117,157.45	115,247.85	77,508.44
REDEMPTIONS	9,712.83	165,249.85	79,508.44
REDEMPTIONS	5,734.02	116,572.80	116,572.80
REDEMPTIONS	—	41,644.19	31,620.46
Interest	28,728.74	—	—
TOTAL	\$9,307,423.02	\$9,307,424.55	\$8,941,557.06

OTHER COLLECTIONS:			
Sewer Collections	\$ 941,651.00	\$ 287,855.18	\$ 285,975.91
Water Collections	485,117.78	431,196.36	490,481.22
Interest	1,000.41	1,578.81	2,457.71
Fire Rent	30,982.09	72,646.78	30,360.37
Fire Lines	5,549.00	13,723.64	7,187.54
Hydrant Rental	600.00		
Maintenance	24,446.91	22,205.76	36,429.50
<hr/>			
TOTAL	\$1,489,427.19	\$ 789,244.53	\$82,793.25
GRAND TOTAL	\$11,427,890.21	\$10,096,671.38	\$9,774,350.31

Respectfully Submitted,

Philippe J. Morrisette

Tax Collector

LAW DEPARTMENT

The City Attorney's office was staffed again in 1980, for the second full year, by the above-named individuals.

Mrs. McLean in her position as secretary to the City Attorney, handles such duties as preparing all ordinances and resolutions for placing on the city council agendas, processing all workmen's compensation and insurance claims involving the City and preparing all legal documents required by the City. In addition to these duties in 1980, Mrs. McLean assumed the position of clerk to the City of Dover Water Board, at no extra pay, and taken on the responsibility for collection of delinquent ambulance bills.

The City attorney has been actively involved in rendering sound legal advice and counsel to the several departments of

DEPARTMENT OF PLANNING AND COMMUNITY DEVELOP.

During the year of 1980, the Department of Planning and Community Development enjoyed an active and productive relationship with both the Planning Board and the Citizens' Advisory Committee in which major strides were taken to upgrade and redefine the planning function in Dover.

This year was similarly active for both the Planning Department and Planning Board in terms of personnel changes. Timothy Sheldon and Jack Donovan continued to serve as director and assistant director of the Planning Office, respectively. In the Building Division, however, Richard Sellack assumed directorship in June. The balance of the staff consisted of secretary Lillian Norton.

The Planning Board also saw some new faces as Councilmember Arnold Peters completed his service on the Board and was replaced by Councilmember James McAdams. Others serving were City Manager Robert Steele, Public Works Director Peter Bouchard, Colonel Harry Griffin, Alan Cowell, Lois Schiefel, Kerry Forbes, Wallace Akerman and George Maglaras.

Despite the turnover in personnel, 1980 will be remembered as a very productive year in terms of initiating new planning programs and processing existing ones, let alone administering the review of thirty-one (31) subdivision requests and twelve (12) site reviews.

For the purposes of this Annual Report, work activities have been broken down into two categories: Planning Administration and Grants-In-Aid.

PLANNING ADMINISTRATION

The continued up-dating of Dover's Comprehensive Development Plan was the Department's number one priority. Throughout the past two years, virtually all of its work elements have been completed or are well on their way to completion at this juncture.

A Flood Hazard Study, developed by the Planning Department was reviewed and approved by both the Planning Board and the City Council in April. This new ordinance fulfills the City's regulatory responsibilities as required by Dover's participation in the National Flood Insurance Program.

A revision of the City's Zoning Ordinance was similarly completed by the Planning Board and adopted by the City Council with the primary focus being a more effective and strategic residential zoning strategy.

An Action Plan for the Restructuring of Dover's Municipal Parking Facilities" was developed by the Planning Department for consideration by the City Council's Parking and Traffic Committee. This action plan establishes guidelines for the restructuring of both the on-site demand for parking spaces and the allocation of reserved parking spaces within the City's metered parking lots. It also recommends the use of "remote replacement" parking

facilities, such as the B & M R. R. stockyard on Chestnut and Third Streets. This action plan is currently being implemented by the City Council for implementation.

A Sign Ordinance is also being developed by the Planning Department for the Planning Board's review and approval. While we recognize that aesthetics and design quality cannot be satisfactorily legislated, we are progressing on the premise that a large percent of that which is unattractive can be eliminated by sensible quality control through adequate maintenance and inspection and by reasonable guidelines formulated to minimize clutter.

The Planning Department also expanded its operation into new realms of community service as described below.

The Department assumed responsibility in the drafting of a lease agreement, developing the bid package, and negotiating the final bid award for the City's hydroelectric redevelopment program involving the Pacific Mills Dam.

The Department was represented on the Stratford County Industrial Facilities Revitalization Task Force, whose task it was to investigate issues relating to the revitalization and reuse of underutilized industrial facilities. A comprehensive final report is available for public inspection in the Planning Office.

The Department has also been selected as one of the four principle support agencies responsible for developing and initiating a region-wide public transportation authority.

GRANTS-IN-AID

The Department has been very successful in obtaining Federal monies. During the past four years, the City received over \$9,200,000 from the United States Departments of Interior and Housing and Urban Development to fund a wide variety of economic development, community facility improvement, and human resource projects.

In 1980 the Department applied for and received an additional \$1,200,000 in Federal Small Cities funds to upgrade the infrastructure of the Upper Service and improve living conditions in the adjacent Main Street Neighborhood. The infrastructural improvements, which include new storm drainage facilities, traffic signals, lighting, sidewalks, and pavement were begun in October, 1980 and have a July 1981 estimated completion date. The complementary neighborhood improvements will be implemented as of May, 1981.

Electrical Permits 1980-208 2,506.00

There was a change of Personnel in the Building Inspection Division with Richard Sellack becoming Dover's Building/Electrical Inspector on June 30th. For the remainder of the year, in conjunction with his regular duties, he has familiarized

himself with the Inspection Department, and has already instituted certain measures which he feels will be beneficial to the City. He is presently evaluating other methods and procedures which should establish consistency and efficiency for all concerned.

HEALTH DEPARTMENT

The Health Department is made up of two part-time inspectors, Health and Plumbing. The Plumbing Inspector received 31 complaints, had 880 inspections and travelled 6,000 miles.

Fifty-four families were assisted by this office. This represented one hundred ninety persons. Fifty-nine single persons were also assisted. One adult was granted aid for board and care. Twenty-six minors were aided with board and care. There were five adults aided with medical only.

Respectfully submitted,

Margaret E. Seymour

Director of Welfare

WELFARE DEPARTMENT

Use of the Library and its resources grew in 1980 and it has grown every year for the past ten years. Circulation reached 154,590 items, up a full forty-five percent from a decade ago. The book collection stands at 60,271, with the addition of 1,585 new volumes and the withdrawal of 1,585 older volumes. New library cards were issued to 2,052 adults and children. Unfortunately this growth in activity was accompanied by an alarming increase in the number of books that were borrowed depriving others of the use of the material, necessitating the time-consuming and expensive task of trying to recover the material and diverting money from the purchase of badly needed new books into the replacement of essential older titles.

THE DOVER PUBLIC LIBRARY

The Friends of the Library continued their series of ethnic heritage programs with a "Jewish Heritage" month in March. Other activities included several exhibits and a reception for local artists, and a

barbecue and flute concert. The Library extended its services beyond its walls by providing books and films to local nursing homes, and through the weekly visits of Cathleen Beaudoin to the meal program at Waldron Towers, bringing books to the elderly. Through the co-operation of station WTSN we were able to tell the public about various library services with weekly radio announcements.

Until the school year ended in June the Library's Children's Room served the needs of the children attending the Hale

School. When school opened in September we filled the library needs of the Junior High School during the major renovation taking place there, with the school librarian stationed in our Reference Room and the students visiting throughout the day to do research, borrow books and use the meeting rooms.

With the Junior High construction work in progress the parking situation, already bad, became even worse for those who had to use the lot behind the Library. Another consequence of the renovation is that the electricity used by the Library, metered with the Junior High usage and paid for by the School Department for many years, is now metered at the Library and reflected in the Library budget.

The Children's Room was a very busy place, with 94 story hours, 106 school visits, and 87 workshops conducted, attracting 4,624 children to the Library for these special events. The Children's Room staff put special emphasis this year on improving the focus and quality of the programs and services offered, so that each would be done in the best possible

PUBLIC WORKS DEPT.

The Public Works Department continued its efforts to improve services during the year. We were busy with routine assignments and also new duties and responsibilities for the maintenance of parking lots, shrubs and three new lift stations. The Water Division upgraded the system with the replacement of defective gates and hydrants. The Stratford Lift station was completely rebuilt.

The Public Works Division was occupied with routine projects such as cleaning, sweeping, cutting brush and general maintenance during the year. The refuse collection contract was awarded to a private contractor and is working out very well. The Capital budget provided us with replacements for a one ton dump truck and a new sweeper. The City garage maintained the equipment with a minimum of downtime.

SEWER DIVISION

The Sewer division achieved many goals in 1980. The aging Stratford Lift Station was completely rebuilt. Several items of major equipment (conveyors, pumps, etc.) were replaced and renovated. The laboratory facilities were rebuilt and new equipment added through federal grants. Operating facilities were improved with the construction of a new office (done by sewer personnel) and the completion of the Motor Control Center.

In addition to these anticipated projects the Sewer department has assumed responsibility for the TV inspection and pressure cleaning of sewer lines. The sewer department also gained the operation and maintenance responsibility for the three new lift stations on Dover Point.

Three individuals were able to obtain advanced certification in collection systems and plant operations fields. The sewer department ended 1980 with an enviable record which culminated in the reduction of the sewer users fee.

Raw Sewage received at Plant: Domestic 12 months 585,424,000 gallons Average Daily Flow 1,603,801 gallons

WATER DIVISION

The Water Division worked extensively on upgrading the system by the replacing

During 1980, responsibility for Ambulance Service was transferred to the Fire Department early in the year, and through enforcement of the City Alarm Ordinance, in excess of 1,500 calls for police service were eliminated. However, there was still an overall increase in complaints and calls for service received by the Police Department. Criminal arrests significantly increased bringing about a reduction or stabilization in all Part I (Serious) Crimes, and a reduction in several Part II Crimes. Juvenile Crime continued to increase and be a serious problem, however.

There were 113,350 telephone calls received by the Police Department during the year as compared with 126,529 for the same period in 1979. Of these calls, 21,835 in 1979 or an increase of approximately 3 percent. Answering these complaints and calls for service, and conducting necessary investigation resulted in 414,409 radio transmissions being made.

In every Part I crime area (serious crimes) with the exception of assault and auto theft, there were reductions in the crime rate as compared to 1979. This accomplishment is especially significant in that it is contrary to the National crime trend which currently records increases in most Part I crime areas. The latest F.B.I. Crime Report for cities of comparable size to Dover, and for Dover are as follows:

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Respectfully submitted,

Donald K. Mullin,

Librarian

CEMETERY DIV

The Cemetery Division operated within its approved budget. The continued efforts by the patrons complying with the regulations regarding the removal of floral displays and urns has relieved cemetery personnel in their daily tasks, making them available for other assignments. The cemetery presented a well-mowed and trimmed appearance all summer and received many favorable comments.

MILL HEATING DIV

The Mill Heating Plant provided steam during the heating season to Miller Shoe, Moore Business Forms, and Warren's building. We had no interruptions of service during the heating season. Routine maintenance was accomplished during the non-heating season. The Cleaver Brooks boiler was completely rebolted.

ENGINEERING DIV.

The Engineering Office worked diligently with the various city agencies during calendar year 1980. We undertook and successfully completed several substantial projects for the Cemetery Planning, Sewer, Public Works and Water Departments including pipe replacement, pump station renovations and the Upper Square residency. Our small staff of three was increased by one with the addition of a Junior Engineer. We feel we adequately handled all tasks assigned and were able to provide maximum service to all residents who requested assistance.

POLICE DEPARTMENT

under the influence of intoxicating liquor and narcotic violations still persist. D.W.I. arrests totaled 146 this year as compared to 134 in 1979, and illegal possession of narcotic cases totalled 133 this year as opposed to 88 in 1979.

It is generally acknowledged that the crime rate can be substantially altered depending on the number of arrests and successful solutions to criminal cases. With additional arrests, however, an increased workload is realized by all support personnel, especially Prosecutors. During 1980, there was a total of 5,075 court cases as compared to 4,226 in 1979, 1,186 of which required trials as compared with 919 in 1979. These increases, along with additional court rules regarding the preparation of cases and the rules of discovery have demanded that an additional full time Prosecutor be assigned. The conviction rate remains consistent at approximately 94 percent.

The juvenile problem continues to escalate. Total arrests for juvenile offenders increased by 65 percent over 1979. The Youth Services Bureau handled 432 juvenile cases, 303 of which were referred to juvenile court, 35 percent of these cases were repeaters, and over 21 percent were repeaters for the same offense. 4 percent or 13 were committed to the Youth Development Center. While the answer to the juvenile problem is not entirely clear, on this is clear, the present system is not working, and through lack of definitive action, our community's most valuable resource — young people — is not being responsibly developed.

During 1980, inflationary trends continued to eat away at the authorized budget allocation substantially reducing the purchasing power for supplies and equipment necessary for the efficient delivery of police services. This, coupled with the unavoidable and increasing inefficiency resulting from an unsuitable and dysfunctional Police Facility, as well as limited personnel, have resulted in the inability of the Police Department to respond to approximately 10 percent of the complaints or calls for service received. As complaints and calls for service increase, this problem will surely intensify unless decisive steps are taken. It has been suggested by some that a new Police Facility be constructed. There has been our position however, that there are a number



LORI FORTMAN and her daughter, Heather, listen to a speech before a recent march through Durham and the University of New Hampshire campus to protest violence against women. More than 150 singing and chanting women and a few men and children participated in the two-mile "Take Back the Night" march that wound by 15 sites of known past assaults on women. The rally, march and afternoon workshops were organized by several women's groups and were similar to other protests held throughout the nation and in England. (UNH Photo by Barbie Walsh)

Bottle Bill looms for the seventh time. Supporters called it a returnable bottle bill that would save the state money, create new jobs, conserve energy and natural resources, and help ease litter and recycling problems at town dumps. Opponents called it a refillable bottle bill that would increase the price to consumers for all bottled beverages, cost the state more money spent on other more worthwhile programs, waste energy, and give grocery stores headaches in returning the bottles to distributors.

After 90 minutes of emotionally charged debate, with both sides using their strongest arguments and best advocates, the House for the seventh time defeated a bill making the sale of returnable bottles mandatory in the state. The vote to pass the bottle bill failed by six votes, 187-183, and then the vote to adopt the committee report, inexpedient to legislate, was adopted by nine votes, 194-185.

Gallen was in Quebec announcing that the Province of Quebec had hydroelectric power it was willing to sell to New Hampshire, a 10 pound package was being sold in other states would be delivered to the U.S. regulated by the federal Supreme Court in government. In that package was the state's answer to a Supreme Court ruling that hydroelectric power generated on the Connecticut river as it regulating the state electricity before the law and the utility look effect. The state began companies to provide regulating the sale of electricity for New Hampshire consumers.

So far, the first question the Supreme Court must decide is whether to hear the PUC right to make that case. If it does, the appeal decision and Rhode arguments will fall, with a hearing on the state's fall, with a decision next spring. If it decides not to hear the case, the N.H. distributor of that electricity had appealed to the Supreme Court to overturn that decision.

HIGH BLOOD PRESSURE IS HELPING TO KILL ONE-SEVENTH OF AMERICAS ADULTS, AND THEY DON'T EVEN KNOW IT.

Every year, thousands of Americans die from heart disease, strokes and kidney failure, many because they don't know they have high blood pressure. Most didn't know they had it, so they didn't take the medicine that could have saved them. It's a lot better to know if you have high blood pressure than to die from ignorance.

HERE BLOOD PRESSURE

Read this and know. The National High Blood Pressure Education Program. 150 million people in the U.S. have high blood pressure.

TRI-CITY CAR WASH

— NOW OPEN —
CARS, PICKUPS — VANS
7:30 To 8 Mon. Thru Sat.
9 & 8 Sunday
Rte. 16 Somersworth
1000 Price Per Wash

BATES Floaters®

Versatile Comfort!
RED'S FAMOUS SHOE BARN
Broadway
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Annual
OPEN HOUSE
FRI., APR. 24th (8 to 6) SAT., APR. 25th (8 to 4)
FREE REPRESENTATIONS • DOOR PRIZES
• DEMONSTRATIONS FACTORY REPS.

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"DOUBLE FEATURE"

CLINT EASTWOOD
"ANY WHICH WAY YOU CAN"

SHOWN AT 7 P.M.

CLINT EASTWOOD
"EVERY WHICH WAY BUT LOOSE"

The Devil and Max Devlin
© 1980 Walt Disney Productions

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© 1980 Walt Disney Productions

Special Selection of fall blouses, sweaters, blazers.

2 For \$10.00

TERRY CLOTH SHIRTS AND SHORTS ARE NOW IN

Colorful Selection of Terry Cloth Shirts and Shorts are now in.

Carrying fashions for men and women.

Layaways Up To 30 Days Free Open

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344-2700

SUZANNE'S APPAREL
133 Main St., N. York
344-2700

Public Auction

The University of New Hampshire will be holding a public auction on April 25, 1981. Items to be auctioned include vehicles, vans, trucks, sedans, mounted patrol equipment (saddle, tack, boots), used bicycles, and miscellaneous surplus property.

Auction will begin at 10:00 a.m. and will be held at Putnam Pavilion at UNH.

All items to be auctioned will be available for viewing on April 24 and prior to the auction on April 25.

A ten percent deposit (cashiers check or cash) will be required on all sales over \$100.00 with balance due within 5 calendar days. If not claimed within that time the deposit will be forfeited. All sales under \$100 to be paid in full at the time of the sale. All paid items must be removed from the premises on date of sale.

A listing of all items to be auctioned will be available at the Division of Physical Plant Operations & Maintenance-Service Building and at the Purchasing Office, Leavitt Service Center after April 21.

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Home-town answers to new-town questions

You won't feel so new or need that city map much longer if you'll arrange for a WELCOME WAGON call.

As WELCOME WAGON Representative, I can give you personal home-town answers to many of your new-town questions — shopping, sight to see and other helpful community information.

Plus a basket of useful gifts for your home. Put the map away and reach for the telephone.

Welcome Wagon

Hostesses:

- Doreen Barrington 746-3194
- Ginella Bowen 644-9735
- Pat Flynn 742-7317
- Phyllis Macdonald 375-4111
- Beverly Anderson 889-444
- Susanworth-Berrick 746-3194
- Esther Eastman 672-779
- Pat Flynn 742-7317
- Marge James 742-7317
- Dorlene Scudder 742-7317
- Beverly Anderson 889-444

Service SPECIALS

YOUR CHOICE 48.88

Carry Out Shocks, Ea. 9.88

Four Radial-tuned Shock Absorbers

Our best shock absorber is engineered and designed for cars with radial, bias and belted tires. Fits many American-made cars. 48.88

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DEPENDABLE TILERS FRONT TO REAR.

Honda has a complete line of front and rear-tire tilers from 3 1/2 to 7 HP. They all have a rugged Honda 4-stroke engine that's powerful enough to turn over even hard soils.

They also feature a unique easy-start system and adjustable handles for operating ease.

IT'S A HONDA V.H. COGSWELL
67 Fifth St., Dover
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